

Cottonwood Square & Commons

Rules & guidelines revised as of October 2022

GUEST PARKING

Cottonwood Square & Commons is a uniquely designed community with limited street parking. Residents are encouraged to utilize garages and driveways for primary parking whenever possible.

● Where can guests park?

- Guest parking spaces can be found at:
 - Clubhouse & pool area
 - Along 18th Street
 - Along East La Puerta (near the 16th Street entrance)
 - Corner of 16th Place (near the Elm Street entrance)
- Public legal parking is available outside of the community on 16th Street and Elm Street

● How long can guests use guest parking spaces?

- Guest parking is based on the honor system
- Guests can park in guest spaces up to 72 hours
- If a guest is staying longer than 72 hours, residents are asked to acquire a Parking Permit from the HOA beforehand to avoid towing
- *NOTE: Residents who are using guest parking spaces to allow their guests to park in their private driveways should obtain a Parking Permit from the HOA to avoid a tow.*

● How do I request a Parking Permit?

- Parking permits are available for guest spaces or temporary resident RV/commercial truck parking only
- Residents should request a parking permit at least 3 business days in advance
- To request a parking permit:
 - Email board@cschoa.com; or
 - Call Debbie Tribioli at (480) 820 - 3451 ext. 201 Monday - Friday from 8am - 5pm
- Parking permits are dated and signed for authentication
- Guest vehicles who stay beyond the expiration date of the authorized parking permit will receive a 24 hour notice before towing is enforced
- Parking permits should be displayed in the front windshield with all details visible from the outside
- *NOTE: Residents are responsible for obtaining updated parking permits when needed to avoid towing after the expiration date or 72 hour grace period.*
- *NOTE: Parking permits will be upgraded in 2023 to laminated neon passes to be hung on the rear view mirror.*

● What do I do if I suspect someone is abusing guest parking?

- If residents notice vehicles without a parking permit that stay longer than 3 days or if residents believe residents are abusing these spaces:
 - Email board@cschoa.com; or
 - Call Debbie Tribioli at (480) 820 - 3451 ext. 201 Monday - Friday from 8am - 5pm